

SUMMONS

Annual Council Meeting

Date: 14 May 2013

Time: **11.00 am**

Place: The Lansdown Hall - Civic Centre, St Stephens Place, Trowbridge. BA14 8AH

**PLEASE SIGN THE ATTENDANCE
BOOK BEFORE ENTERING THE
COUNCIL CHAMBER**

Please direct any enquiries on this Agenda to Yamina Rhouati, of Democratic Services, County Hall, Trowbridge, direct line 01225 718024 or email Yamina.Rhouati@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This summons and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Declaration of Acceptance of Office

Arrangements have been made for all Councillors to sign their Declaration of Acceptance of Office on 7, 8 and 9 May. Please note that Councillors will not be able to participate in this or any meeting of the Council until they have signed the Declaration. If you have not already signed a Declaration, please contact the person named above prior to the start of the meeting.

10.30am - 11.00am

'Welcome to Wiltshire' - Presentation by Corporate Directors

Corporate Directors Dr Carlton Brand, Carolyn Godfrey and Maggie Rae will give a brief presentation on the work of the Council over the next four years

PART I

Items to be considered while the meeting is open to the public

1 Election of Chairman

To elect a Chairman for 2013/14

Nominations will be sought orally from those present at the meeting. Voting will be by way of a show of hands unless at least 10 Members request the holding of a secret ballot.

2 Election of Vice-Chairman

To elect a Vice-Chairman for 20013/14

Nominations will be sought orally from those present at the meeting. Voting will be way of a show of hands unless at least 10 Members request the holding of a secret ballot.

3 Apologies

4 Declarations of Interest

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

5 Minutes of Previous Meetings (*Pages 1 - 68*)

To approve as correct records and sign the minutes of the Budget meeting of Council and Extraordinary meeting of Council both held on 26 February 2013.

6 Election Results

To receive and note the Returning Officer's return in respect of this Council's elections held on 2 May 2013 (to follow).

7 Announcements by the Chairman

8 Petitions Received

No petitions have been received for presentation to this meeting.

9 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above (acting on behalf of the Corporate Director) no later than 5pm on Tuesday 7 May 2013. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

APPOINTMENTS

10 **Appointment of Leader**

In accordance with the adopted executive arrangements, to elect a Leader of the Council for the period 2013-2017.

Nominations will be sought orally from those present at the meeting. Voting will be by way of a show of hands unless at least 10 Members request the holding of a secret ballot.

The Leader will then advise Council of the membership of his/her Cabinet.

11 **Appointment of Committees and Review of Allocation of Seats on Committees to Political Groups**

Reports (to follow) by the Service Director, Law and Governance on the following:

11a) **Appointment of Committees and Review of Allocation of Seats on Committees to Political Groups**

11b) **Appointment of Councillors to Committees**

11c) **Appointment of Chairmen and Vice-Chairmen - Committees**

12 **Appointments to the Wiltshire and Swindon Fire Authority**

Report (to follow) by the Service Director, Law and Governance.

POLICY FRAMEWORK

Under its Constitution, the Council is responsible for approving the policy framework of the Council expressed in various plans and strategies which includes the following Plan:

13 **Adoption of the Wiltshire and Swindon Aggregate Minerals Site Allocations Local Plan (Pages 69 - 76)**

Report by the Service Director for Economy and Regeneration.

To consider the following recommendation of Cabinet dated 19 March, 2013:

'That the Wiltshire and Swindon Aggregate Minerals Site Allocations Local Plan, incorporating the Inspector's main modifications, is adopted'

A copy of the Plan and Inspector's Report are enclosed separately for Councillors and for members of the public, available online and on request.

COUNCILLORS' MOTIONS AND QUESTIONS

14 **Notices of Motion**

No motions received for this meeting.

15 **Councillors' Questions**

Please note that Councillors are required to give notice of any such questions in writing to the officer named on the first page of this agenda (acting on behalf of the Corporate Director) not later than 5pm on Tuesday 7 May 2013. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

MINUTES OF CABINET AND COMMITTEES

16 **Minutes of Cabinet and Committees**

- a. The Chairman will move that Council receives and notes the minutes of Cabinet and the various Committees of the Council and the Fire Authority as listed in the Minutes Book enclosed separately.
- b. The Chairman will refer to Cabinet and each Committee in turn:
 - i. The Leader, Cabinet members and Chairmen of Committees will be invited to make any important announcements.
 - ii. Councillors will be given the opportunity to raise questions on points of information or clarification on the minutes presented.

- c. Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.
- d. Councillors will be given an opportunity to raise questions on the minutes of the Wiltshire and Swindon Fire Authority.

(Under the Constitution, Councillors wishing to ask a question on the Fire Authority minutes are required to give written notice to the officer named on the front of this agenda (acting on behalf of the Corporate Director) no later than five clear days before the Council meeting – 5pm on 7 May 2013).

OTHER ITEMS OF BUSINESS

None

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

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